

**Intent-To-Respond or Decline Form**

**RFP for CIS, CSS, MWM, and Implementation Services**

***Please upload this to PlanetBids***

***Please also email to cschueneman@teamaac.com***

EMWD requests this Intent-To-Respond or Decline document to be returned by August 3rd, 2018 at 3:00p.m. Pacific Time.

The one-hour forty-five-minute (1:45) sessions will be hosted in the EMWD offices located in Perris, Ca. All discovery dates will be confirmed within one business day after the deadline. The exact location of the Discovery Session will be in the confirmation email from EMWD. In the event the Vendor is unable to appear in person for the Discovery Session, it is acceptable to utilize teleconferencing. Please note, the additional time in the below brackets allows time to transition between vendors.

|  |  |  |
| --- | --- | --- |
| **Date** | **Time** | **Preference** |
| Tuesday, 8/21/18 | 8 am–10am |  |
| Tuesday, 8/21/18 | 10 am–12 noon |  |
| Tuesday, 8/21/18 | 1pm-3pm |  |
| Tuesday, 8/21/18 | 3pm-5pm |  |
| Wednesday, 8/22/18 | 8 am–10am |  |
| Wednesday, 8/22/18 | 10 am–12 noon |  |
| Wednesday, 8/22/18 | 1pm-3pm |  |
| Wednesday, 8/22/18 | 3pm-5pm |  |
| Thursday, 8/23/18 | 8 am–10am |  |
| Thursday, 8/23/18 | 10 am–12 noon |  |
| Thursday, 8/23/18 | 1pm-3pm |  |
| Thursday, 8/23/18 | 3pm-5pm |  |

Please indicate your **first three choices** for your Discovery Session. Times will be awarded on a first-come first-served basis. Additional times may be added on Monday 8/20/18 if required.

**If Vendor is declining to respond, please provide the reason below:**

|  |  |
| --- | --- |
| **COMPANY NAME🡪** |  |
| Primary Contact |  |
| Name of Attendees |  |
| Title of Attendees |  |
| Primary Phone Number |  |
| Primary Email Address |  |

Please feel free to contact Christina Schueneman with any questions regarding the Discovery Sessions at [cschueneman@teamaac.com](mailto:cschueneman@teamaac.com).